

**VILLAGE OF BRIMFIELD  
BOARD OF TRUSTEES MINUTES  
May 3, 2021**

President Fishel called the Village of Brimfield Board of Trustees meeting to order on Monday May 3, 2021, at 7:00 pm. Roll call attendance; Gilles-present Arbogast-present, Meinders-present, Dye-present, A. Porter-present B. Porter-present. Attorney Johnson and Clerk Johnson were also present.

The minutes of the April 5, 2021 regular meeting were presented for approval. Meinders made a motion seconded by Arbogast to approve the minutes. Motion carried 6 to 0.

The April Treasurer's Report was presented for filing, Dye made the motion, seconded by B. Porter to approve the treasurer's report. Motion carried 6 to 0.

The April 2021 bills were presented for payment with a motion B. Porter seconded by Meinders. Roll call vote: A. Porter-yes, Dye-yes, B. Porter-yes, Meinders-yes, and Arbogast-yes and Gilles-yes. Motion carried 6 to 0.

New Business:

At this time President Fishel thanked Trustee Rod Gilles for his service on the Board.

The Newly elected officers were sworn in to office and took their oath of office: President-Dan Fishel, Trustees- Allison Porter and Michael Meinders. Trustee Brandee Dibler was unable to attend tonight's meeting and will be sworn in at the next meeting.

The 2021-2022 Board of Trustee meeting schedule was presented for approval. Meinders made the motion seconded by Dye and was approved 5 to 0.

President Fishel presented his list of standing committees for approval to the Board. B. Porter made the motion seconded by Arbogast to approve, the motion carried 5 to 0.

The tree at 315 E Knoxville Street has been evaluated. It was noted that there is an area of concern that could be patched. The remainder of the tree did not appear to have issues. An estimate for removal will be presented at the June meeting

Resolution 2021-B requesting approval from IDOT to close a portion of U.S. HWY 150 for the annual Cruise-In for Diabetes on August 7<sup>th</sup>. B. Porter made the motion seconded by Meinders. Roll call vote: Arbogast-yes, Meinders-yes, B. Porter-yes, Dye-yes, and A. Porter-yes. Motion approved 5 to 0.

Resolution 2021-C requesting approval from IDOT to close a portion of U.W. HWY 150 for the annual Old Settler's Day Celebration, the closure dates are August 11-15, 2021. B. Porter made the motion seconded by Arbogast. Roll call vote: A. Porter-yes, Dye-yes, B. Porter-yes, Meinders-yes and Arbogast-yes. The motion approved 5 to 0.

The 2021 MFT sealcoating bid was received and presented for approval. The only bidder was R.A. Cullinan/UCM in the amount of \$34,990.40. Meinders made the motion seconded by B. Porter. Roll call vote: Arbogast-yes, Meinders-yes, B. Porter-yes, Dye-yes, A. Porter-yes. Motion approved 5 to 0.

Tony Shinall, superintendent of the Brimfield school districts requested the closure of Jackson Street (Clinton Street to Brimfield Jubilee Road) on May 16 and 17 to accommodate the planned outdoor high school and grade school graduation. Dye made the motion to approve seconded by B Porter. Motion approved 5 to 0.

Mr. Shinall informed the Board of a grant from the USDA that the school is applying for. It will offer many learning opportunities for the students by creating a technology classroom. The school would be responsible for 15% of the total costs. Mr. Shinall was requesting a letter of support from the Board. The Board agreed to provide this letter of support.

A sign for the Brimfield Area Food Pantry has been discussed in the past and it was agreed that the wording and design would require Board approval. A sign was created and presented but did not meet the requirements. Correcting the current sign will be investigated. It was noted that a plaque stating the donation of the building to the food pantry from the Farmer's Club would also need to be purchased. A. Porter made the motion seconded by B. Porter to have the sign corrected and the plaque purchased. The motion approved 5 to 0.

A quote for gutters for the food pantry building was presented by Dye in the amount of \$610.00. The building currently does not have any gutters. B. Porter made the motion seconded by Arbogast. Roll call vote: Arbogast-yes, Meinders-yes, Dye-yes, B. Porter-yes, and A. Porter-yes. Motion approved 5 to 0.

The Board was updated on the repairs of the pavilion at the park. It needs a roof and is currently being used for material storage the village will purchase the supplies and do the labor.

The Brimfield American Legion requested a donation for their flag fund. The Village has donated \$250.00 in the past. Dye made the motion seconded by A. Porter to donate \$250 for the flag fund. Roll call vote: Arbogast-yes, Meinders-yes, B. Porter-yes, Dye-yes, and A. Porter-yes. The motion approved unanimously.

Ralph Kingdon requested the Village to share the costs of the repair/replacement of a tile that is causing issues in his field. It is believed that the tile carries water from the village and was constructed in the 1950; s prior to I-74 being built. Dye made the motion seconded by B. Porter to approve \$5275.00 reimbursement to Mr. Kingdon. Roll call vote: A. Porter-yes, Dye-yes, B. Porter-yes, Meinders-yes and Arbogast-yes. Motion approved 5 to 0.

May 17<sup>th</sup> at 7:00 pm was set as a date for a special meeting to set the date for the budget review meeting and to discuss the property violations and proper action to take. B. Porter made the motion to approve the scheduled meeting, seconded by Arbogast. The motion approved 5 to 0.

President Fishel presented the name of Nathan Porter to fill the vacancy on the zoning board. Meinders made the motion seconded by Arbogast to approve the appointment, motion approved unanimously.

A list of compliance hearings was presented for approval with shut offs as necessary. A. Porter made the motion seconded by Meinders motion approved 5 to 0.

Having no further business, President Fishel asked for a motion to adjourn. B. Porter made the motion seconded by Arbogast. Motion carried. Meeting adjourned at 8:00 pm.

**The next meeting of the Village of Brimfield Board of Trustees is Monday, June 7, 2021 at 7:00 pm.**