

**VILLAGE OF BRIMFIELD**  
**BOARD OF TRUSTEES MINUTES**  
**April 4, 2022**

Roll call attendance; A. Porter-present, Meinders-present, Dibbler-present B. Porter-absent, Dye-present. Arbogast-present. Superintendent Challacombe, Attorney Johnson and Clerk Johnson were also present.

The minutes of March 2022 regular meeting were presented for approval. Meinders made a motion seconded by Arbogast to approve minutes. Motion carried 5 to 0.

The March 2022 Treasurer's Report was presented for filing, Meinders made the motion, seconded by Dye. Motion carried 5 to 0.

The March 2022 bills were presented for payment with a motion by Dye, seconded by Meinders. Roll call vote: A. porter-yes, Meinders-yes, Dibbler-yes, Dye-yes, and Arbogast-yes. Motion carried 5 to 0.

**New Business:**

Ordinance 2022-1 revising Section 17.3 of Article I Chapter 17 of the municipal code of Brimfield 2001 regarding Abatement to agree with State of Illinois statues. Dye made the motion to approve seconded by Meinders. Roll call vote: Dibbler-yes, Meinders-yes, A. Porter-yes, Arbogast-yes and Dye-yes. Motion approved 5 to 0.

Ordinance 2022-2 revising Section 23.26b of Article II Chapter 23 of the Municipal Code of Brimfield of 2001 regarding refuse fees. The revision will set the fee at \$15.00 beginning September 1, 2022. Dye made the motion seconded by A. Porter. Roll call vote: Arbogast-yes, Dye-yes, Dibbler-yes, Meinders-yes and A. Porter-yes. Motion carried 5 to 0.

Property at 315 Brim Street-No response was received from either of the occupants therefore the Board will instruct the Village Attorney to move forward with the proceedings to condemn the property. Meinders made the motion seconded by Arbogast. Roll call vote: A. Porter-yes, Meinders-yes, Dibbler-yes, Dye-yes and Arbogast-yes. Motion approved unanimously.

Tree removal bids were received from Riverbottom Tree Service for the following addresses. 133 E Clay Street remove tree and all debris (not stump) \$2750.00. 117 S. Adams Street remove tree not debris \$1000.00. Dye made the motion seconded by Meinders to approve both bids not to exceed the stated amounts. Roll call vote: Arbogast-yes, Dye-yes, Dibbler-yes, Meinders-yes and A. Porter-yes. Motion approved 5 to 0.

One bid was received for the repairs at the main pavilion at the village park. Kirk Lewis presented a bid for \$13,000; he is requesting \$10,000 upon approval to purchase supplies. Meinders made the motion seconded by Arbogast to approve the bid for repairs and initial payment. Roll call vote: A. Porter-yes, Meinders-yes, Dibbler-yes, Arbogast-yes, Dye-yes. Motion approved unanimously.

Sign designs for the Brimfield Area Food Pantry from the Brimfield High School Ag class were presented. One design was selected if the word “area” can be added. The Clerk will contact Mr. Zehr regarding the alteration. A. Porter made the motion seconded by Arbogast the motion was approved 5 to 0.

President Fishel asked for a motion to enter into Executive Session citing the need to discuss employment compensation/performance reviews (5ILCS 120/2(c)1) and the discussion of possible sale of property (5ILCS120/2(c)6). Dye made the motion seconded by Arbogast roll call vote: A. Porter-yes, Meinders-yes, Dibbler-yes, Arbogast-yes and Dye-yes. Motion approved 5 to 0 entered into executive session at 7:20 pm.

Returned from executive session:

Dye made the motion seconded by Meinders to approve a five-year contract extension for Superintendent of Public Works Kevin Challacombe with the following terms. Year 1-12% increase, Year 2 and Year 3 no increase, Year 4 and Year 5 1% increase each. A one time \$6000 bonus will also be given. Roll call vote: Arbogast-yes, Dye-yes, A. Porter-yes, Meinders-yes and Dibbler-yes. Motion approved 5 to 0.

Arbogast made the motion seconded by Meinders to approve changing full time employee Matt Sollenberger from an hourly rate employee to a salary-based employee and setting that rate at \$850.00 per week. The motion also approves a one time \$2000 bonus. Roll call vote: Arbogast-yes, Dye-yes, Dibbler-yes, Meinders-yes and A. Porter-yes. Motion approved 5 to 0.

Arbogast made the motion seconded by Dye to approve an extension to the Clerk’s employment agreement for one year setting the hourly rate of pay to \$25 an hour and granting a one-time bonus of \$2000.00. Roll call vote: A. Porter-yes, Meinders-yes, Dibbler-yes, Dye-yes, Arbogast-yes. Motion carried 5 to 0.

Dye made the motion seconded by Meinders to increase the yearly Christmas Bonus to \$500.00 for the Clerk, Superintendent and Full-time position. Roll call vote: Arbogast-yes, Dye-yes, Dibbler-yes, Meinders-yes and A. Porter-yes. Motion approved 5 to 0.

Dye made the motion seconded by Arbogast to approve an appraisal for the village owned property located at South Adams Street and West Calhoun Street. Roll call vote: A. Porter-ye, Meinders-yes, Dibbler-yes, Dye-yes and Arbogast-yes. Motion carried unanimously.

The Village would like to resume the “Community Day in the Park’ that was suspended due to Covid-19. The proposed date is Sunday June 12<sup>th</sup>. More plans will be discussed and shared as the time approaches.

A list of compliance hearings was presented for approval with shut offs as necessary. A. Porter made the motion seconded by Meinders motion approved 5 to 0.

Having no further business, President Fishel asked for a motion to adjourn. Arbogast made the motion seconded by A, Porter motion carried. Meeting adjourned at 8:02 pm.

**Next Board of Trustees Meeting is Monday May 2, 2022 at 7:00 pm in the Village Hall.**